



## Demand Planner

**HeathCo LLC** is the manufacturer and marketer of **Heath-Zenith** branded products. Through innovation we have compiled a large portfolio of technologies and products that give us the competitive edge as an industry leader in the intelligent lighting and door chime markets. The Heath-Zenith brand of products is sold in major retail outlets including home centers, hardware stores, lighting showrooms, wholesale clubs and mass merchants. HeathCo's drive to innovate, design and build quality products for our customers is the cornerstone to our success.

**Demand Planner:** This position is responsible for the demand planning and inventory control of assigned product lines and/or business units including participation in the S&OP process. Duties include forecasting demand with the Sales team, placing production orders, and managing the inventory for North American operations. This position works with the overseas office and factories to reduce lead time and ensure finished goods are delivered on time. Responsibilities include data management and analysis, cross-functional team participation, and sku productivity analysis. This position plans, orders and manages product for new business, replenishment, and promotional opportunities. This role is a key member in the SO&P process and has direct accountability for customer fill rates, forecast accuracy, managing inventory to business plans and strategies, and assisting Asia with balancing demand with factory capacity.

### Duties and Responsibilities:

- Manages and is the subject matter expert of Demand Planning and Operations team processes. Proactively identifies risks to on-time delivery and develops recommendations to mitigate them.
- Working with Sales team to analyze historical performance and forecast long and short term sales volumes and then converting the sales volume (demand) into production forecasts and orders and resolving unexpected demand situations.
- Management of inventory to maximize turns and maintain customer fill rates to meet established targets including considerations of lead time, supply chain variables, and the variability of customer orders
- Collaboration with international offices for production planning, pre-ordering materials, and supply chain management.
- Prepares monthly reporting related to sales and inventory performance to plan and forecast, forecast accuracy, and business risks and opportunities.
- Participates as a key member in the S&OP process.
- Assists in sku productivity reviews, product life cycle decisions, item set-up, and data integrity in the ERP system.
- Understands and reviews customer POS, inventory, and weeks of supply information. Understands customer ordering / replenishment systems and processing.
- Responsible for demand and production shipment forecast accuracy.
- Minimizes expenses related to inventory management (e.g. excess inventory, premium freight) while meeting or exceeding company turn and customer fill rate objectives.
- Active on New Product Development team to support and meet project schedules.
- Works collaboratively with all departments to promote communication, transparency, and continuous improvement.

### Education/Experience:

- Requires 1 to 3 years of demand planning or supply chain experience.
- Bachelor's degree or equivalent work experience.
- Strong analytic, forecasting, and problem solving skills with excellent skills in Microsoft Excel (including vlookup, pivot tables, multi-function formulas, etc.)
- Excellent interpersonal and oral / written communication skills. Self-motivated with ability to multi-task. Commitment to company values and teamwork.